



MANISTEE LOCAL REVENUE SHARING BOARD

c/o Manistee County Controller/Administrator's Office
415 Third Street • Manistee, MI 49660
Telephone: (231) 398-3500 • Fax: (231) 723-1795

MEMBERS:

Dennis Bjorkquist, Chairperson
B. Allan O'Shea, Vice-Chairperson
Colleen Kenny, Secretary

MINUTES

Monday, November 7, 2005
5:00 P.M.

Manistee County Road Commission Building
8946 Chippewa Highway, Bear Lake, MI

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Members Absent: None

Others Present: Thomas Kaminski, Recording Secretary, and numerous audience members.

The meeting was called to order at 5:00 P.M. The Pledge of Allegiance was recited. Roll call was taken.

The Chairman requested approval of the meeting Agenda.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, November 7, 2005 meeting Agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, October 10, 2005 meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, October 10, 2005 Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

There was no public comment.

The Chairman referred to correspondence from Eric Bush, Administrative Manager of the State of Michigan's Gaming Control Board. This correspondence was in response to the Board's request for advice on how to handle the lack of public safety grant applications to meet the required 1/8th distribution. The Chairman explained that there is \$114,912.71 available for Public Safety grants in Cycle II-2005, as mandated by the Compact, but the Public Safety applications received for Cycle II-2005 came to only \$82,895. In his correspondence dated October 17, 2005, Mr. Bush recommended that the Board earmark any balance remaining in the public safety requirement towards the Cycle I-2006 grant cycle. The Chairman stated that these funds will be held in an interest bearing account until the Cycle I-2006 grant distribution and will be added to whatever amount is available at that time. (APPENDIX A = Correspondence from Eric Bush).

Thomas Kaminski acknowledged receipt of the audit from West Shore Community College and offered to make that available to the Board. Mr. Kaminski stated that he does not compare the audits to previous grant awards, because the applicants are required to report how the monies were spent under questions 9 and 10 on their subsequent grant applications. Although it has been previously discussed, the Revenue Sharing Board has not made it a requirement of grant recipients to provide documentation on how the funds were spent, to insure the monies are being used for the intended purpose. After discussion, the Board directed Mr. Kaminski to draw up a form or check list that could be sent along with grant award checks, requiring the grantee to report to the Board specifically how the money was spent, with supporting documentation attached, such as receipts, photos, etc.

The Board discussed setting the Cycle I-2006 grant application deadline date.

There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist to set the Cycle I 2006 grant application deadline for 5:00 P.M. on Friday, March 3, 2006, in the County Controller/Administrator's Office, 415 Third Street, Manistee, Michigan 49660. Motion carried by unanimous vote.

At the direction of the Chairman, Mr. Kaminski reported that the current account balance is \$1,558,025.51, plus whatever interest was earned from September 1, 2005, to the present.

The Chairman then pointed out the deficit of (\$83,316.42) and suggested the Board proceed toward granting any of the Public Safety grants that they see fit and any monies remaining from that balance will be retained for the Cycle I-2006 Public Safety disbursement. The Chairman reported that between the fall of 1999 and the fall of 2005, the Revenue Sharing Board has received an average of \$868,000 per cycle and a check will be forthcoming for Cycle I-2006 toward the end of this month. The Board will take some of the money from the next check to put with whatever other money is available to satisfy the P.I.L.T. payment to be paid in February 2006. Mr. O'Shea stated that in his opinion the Board should not award any Public Safety grants at this time, or award only those grants which had complete applications.

The Board proceeded to consider authorizing grant payments based upon Cycle II-2005 Grant Applications.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$20,449 to the Village of East Lake to purchase a 1988 GMC Ward Pumper to be used by the Village Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea to award \$6,098 to West Shore Medical Center for the establishment of a Sexual Assault Nurse Examiner Program (SANE).

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

The Chairman then requested direction from the Board on the two remaining applications submitted under the Public Safety category, which were not filled out properly or in their entirety. Mr. O'Shea stated that he doesn't want to penalize any specific grantee, but he feels that the Board needs to start drawing the line and refusing any incomplete application. Mr. Kaminski reported that most often applicants are not answering questions 9 and 10 on the application. The Board discussed the possibility of rewording or revising the grant application to make the questions easier to understand.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to close Category I - Public Safety for Cycle II-2005. Motion carried by unanimous vote.

There was a motion by Ms. Kenny, supported by Mr. O'Shea that the remaining \$88,366 will be added to the Public Safety obligation for Cycle I-2006. Motion carried by unanimous vote.

The Chairman moved to Category II - 2005 Payment in Lieu of Taxes.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny authorizing the 2005 P.I.L.T. payment to West Shore Community College in the amount of \$130,906.66.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny authorizing the 2005 P.I.L.T. payment to the Manistee Intermediate School District in the amount of \$88,055.81, which is broken down as: Operating (.2873) = \$12,013.12; and Special Education voted (1.8186) = \$76,042.69.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist authorizing the 2005 P.I.L.T. payment to Manistee Area Public Schools in the amount of \$887,900.64, which is broken down as: Non Homestead (18) = \$752,649.52; and School Debt (3.2346) = \$135,251.12.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

The Chairman reminded the Board that Manistee Area Public Schools is in the process of paying back the amount that wasn't put toward school debt by a minimum payment of \$18,000 per year.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny authorizing the 2005 P.I.L.T. payment to Manistee County in the amount of \$343,827.03, which is broken down as follows:

- A) County Operating (5.2856) = \$221,011.35;
- B) County Library (.9725) = \$40,663.98;
- C) County Medical Care (.4803) = \$20,083.20;
- D) County 9-1-1 (.7884) = \$32,966.05;
- E) Dial-A-Ride (.3208) = \$13,413.89;
- F) Council on Aging (.2952) = \$12,343.45;
- G) County Jail Bond (.0800) = \$3,345.11.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea authorizing the 2005 P.I.L.T. payment to Manistee Township in the amount of \$75,739.08, which is broken down as: Operating (1.4499) = \$60,625.92; and 1% Admin. Fee = \$15,113.16

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

The Chairman reported that there were no applications submitted under Category III - Offset of Actual Operating Expenses. Under Category IV - Other Lawful Local Governmental Purposes, the Chairman felt that there should be no grant awards made under this category, in light of the Board's financial shortfall. The Board agreed. The Chairman thanked all of the applicants and asked the audience to try to understand the predicament that the Board is currently facing. Mr. O'Shea advised that anyone applying under the "Other" category should carefully scrutinize their applications.

The Board discussed future meeting dates and it was determined that it would not be necessary for the Revenue Sharing Board to meet in December 2005, or January 2006. The Chairman announced that **the Annual Organizational meeting of the Revenue Sharing Board will be held on Monday, February 13, 2006, at 5:00 P.M. at the Manistee County Road Commission Building in Bear Lake, Michigan.**

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 5:47 P.M.

Respectfully submitted,



Colleen Kenny, Secretary

[jp c:\office\revenue_sharing\11_7_05_minutes_GRANT_AWARDS]



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
MICHIGAN GAMING CONTROL BOARD
EAST LANSING

DANIEL J. GUSTAFSON
EXECUTIVE DIRECTOR

October 17, 2005

Mr. Dennis Bjourkquist, Chair
Local Revenue Sharing Board
51 West Cott
Manistee, MI 49660

Dear Mr. Bjourkquist:

Re: Your request for information

I received your request for advice via email dated October 13, 2005 pertaining to a unique situation in which the required one-eighth of the Little River Band's two percent payments exceeds the qualifying or acceptable grants identified by the Revenue Sharing Board. It seems the underlying issue here is the grant application process and the timing of when application for public safety funds are received.

In my opinion, your Local Revenue Sharing Board may earmark any balance remaining in the public safety requirement towards the next grant cycle. This action should be a one-time exception with the advantage of ensuring that only acceptable public safety grants are approved for funding by the the Local Revenue Sharing Board.

Lastly, the Indian Gaming Section auditors have reviewed the recent payments by the Local Revenue Sharing Boards governed by the 1998 Tribal-State Compact. It is our interpretation that all Local Revenue Sharing Board payments must be made to local units of state government. We request your cooperation in this area.

Please call either David Hicks or myself if you have any questions.

Sincerely,

Eric Bush
Admin. Manager
(517) 241-0136

APPENDIX A

10/18/05
To: All Local Revenue
Sharing Bd. Members.
F.Y.I.
[Signature]